How to change your password for Outlook

1) Go to [http://email.uwinnipeg.ca](http://email.uwinnipeg.ca)

2) Check off the box “I want to change my password after logging on” put in your username and current email password and click on Log On

![Log On Form](image1)

3) In this screen you will have to put in under the ‘Old password’ the current password for Outlook and then create your own 8 character alpha-numeric password and type it into the ‘New Password’ and ‘Confirm new password’ fields and click on “Change Password”

![Password Change Form](image2)
4) Once you have changed your password the following window will appear and you will be redirected to your mailbox.